

## Registration Form

To be eligible to claim this incentive, you must complete and send this form to the Tasmanian Convention Bureau's Hobart Office, no later than one month prior to your meeting commencing.

Name of Event \_\_\_\_\_

Host Organisation \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Contact Name \_\_\_\_\_

Phone \_\_\_\_\_

Meeting Dates

From        /        /        To        /        /

Planned Accommodation Houses \_\_\_\_\_  
\_\_\_\_\_

Anticipated Number: \_\_\_\_\_

Interstate Delegates \_\_\_\_\_

Overseas Delegates \_\_\_\_\_

I/We have read and agree to abide by the conditions which apply to the granting of the "Meet in Tasmania Incentive Scheme".

Signed \_\_\_\_\_

Position \_\_\_\_\_

**For office use only**

Reg No.
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Date Received
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Payment Date
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Send to:  
**Tasmanian Convention Bureau**  
GPO Box 237  
Hobart TAS 7001



## The Tasmanian Convention Bureau

The Tasmanian Convention Bureau is a not-for-profit organisation dedicated to helping you to stage a memorable, cost effective conference.

Our experienced staff will help save you hours of work by providing free expert advice on every aspect of holding a successful conference in Tasmania.

The Tasmanian Convention Bureau will be happy to prepare a detailed proposal for you outlining the many advantages of meeting in Tasmania; introduce you to the providers of all products and services you will need; and provide promotional assistance to help boost attendance – all entirely free of charge to you.

Hobart      Tel: 03 6224 6852

Launceston      Tel: 03 6334 7299

Melbourne      Tel: 03 9852 7655

Sydney      Tel: 02 9360 9823

[mail@tasmania-conventions.org.au](mailto:mail@tasmania-conventions.org.au)

[www.tasmaniaconventions.com](http://www.tasmaniaconventions.com)

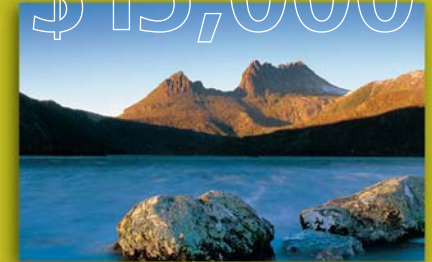
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# Meet in Tasmania

and receive up to

# \$15,000



ATSM17269

What is the Meet in Tasmania Incentive?

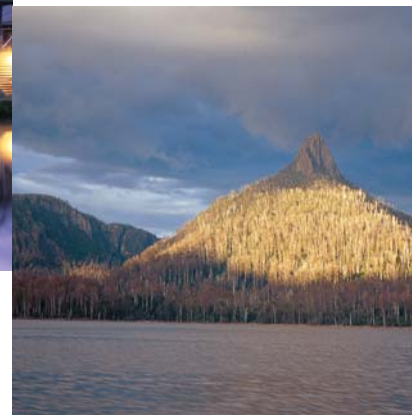
## Winter is a very special time in Tasmania,

with its clear and bracing sunny days, followed by cool, crisp nights. It is a time of snowcapped mountain peaks and peppermint logs crackling on an open fire.



While these are very good reasons to conference in Tasmania during winter – the Tasmanian Government would like to offer you one more!

National or international associations that conference in Tasmania between 1 May and 30 September are eligible to apply for the 'Meet in Tasmania Incentive scheme'. Qualifying organisations are entitled to receive \$30.00 per international/interstate delegates (\$15.00 in September), up to a maximum of \$15,000.



### How to Apply?

If your conference meets the Eligibility Criteria and your dates and venue are confirmed, complete the registration form and send to:

**Tasmanian Convention Bureau**  
**GPO Box 237**  
**HOBART TAS 7001**

We will then send you verification forms to be completed and returned after your conference.

### Eligibility Criteria

- Only Association conferences are eligible to apply.
- Conference dates must be between 1 May and 30 September.
- Only meetings being held in Tasmania for the first time, or, which have been held in Tasmania within the last five years are eligible.
- Delegates attending the association conference must have paid a registration fee and there must be a properly constituted program of discussion.
- Minimum attendance at the conference is 20 international and/or interstate delegates.
- Delegates must stay a minimum of two nights at an accredited accommodation establishment.

### Conditions

- May – August conferences: incentive of \$30.00 for each international and interstate delegate. September conferences: incentive is \$15.00
- The conference or meeting **must be registered** with the Tasmanian Convention Bureau not less than 30 days before the start of the event.
- Claims must be submitted within three months of the close of the conference or meeting.
- Incentive payment is made to the association, not to the individual delegates, after the meeting has been held and upon production of verification forms, provided by the Bureau.
- Maximum claim is \$15,000.
- The cash incentive is funded by the Tasmanian Government and is subject to budget limitations. The incentive payments will be allocated, up to any limit imposed, in the order in which applications were registered with the Tasmanian Convention Bureau.